MIMs
Manipur Institute of Management Studies

ADMISSION BROCHURE
MBA & PGDBF
2020-21

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MANIPUR UNIVERSITY
(A Central University)
Canchipur, Imphal
Manipur-795003 (India)
University at a glance

The Manipur University established under the Manipur University Act, 1980, came into existence on June 5, 1980. It became a Central University on October 13, 2005, under the Manipur University Act, 2005, passed by the Parliament. The University has six Schools of Studies including the School of Medical Science and 30 departments and 7 different Centres of Studies attached to the different Schools of Studies. At present the University has 79 affiliated Colleges inclusive of 2 medical colleges. Manipur Institute of Technology (MIT) is a constituent college of the University.

The main objectives of the University are to disseminate and advance knowledge by providing instructional and research facilities, to make provisions for integrated courses in humanities, natural and physical sciences, social sciences, forestry and other allied disciplines in the educational programmes; to take appropriate measures for promoting innovations in teaching-learning process, inter-disciplinary studies and research; to educate and train manpower for the development of the country in general and North Eastern Region in particular, needed to pay special attention to the improvement of the social and economic conditions and welfare of the people of the State, and also to enhance their intellectual, academic and cultural development.

Located in the historic Canchipur, the University has a campus of 287.53 acres with scenic surroundings. The campus is endowed with historical and cultural places like the Rasmandal, the place where the famous Ras Lila was performed during the reign of Rajarshi Bhagyachandra, and the Langthabal Konung (Palace), where King Maharaja Gambhir Singh, who liberated Manipur from the Burmese, took his last breath. Canchipur is also the birthplace of Dr. Lamabam Kamal Singh, a renowned poet of Manipur.

The Institute

Manipur Institute of Management Studies (MIMS), Manipur University was established in the year 1995. The Institute right from its inception has been striving for “Growth with Quality”- the motto of the Institute. It is a growing Institute with a mission to instill potential
and practicing managers with analytical skills, leadership qualities, achievement motives and a vision so crucial to the steering of an enterprise in the N.E. Region. Well equipped in human and physical infrastructure, the institute caters to the educational needs of the society by imparting knowledge and enhancing research in the management discipline. Besides imparting management education, the institute trains the students with personality development and ethical practices thereby equipping them to become professionals with good career prospects.

The broad programme perspectives of the Institute shall be to undertake the following in a phased manner:

- To conduct various types of courses on management and to offer short-term programmes in Marketing Management, Rural Sector Management, Entrepreneurship Development and Executive Development Programmes.
- To prepare competent hands for careers in teaching, research and consultancy in Management.
- To organize courses, seminars, workshops and research programmes in specialized areas in collaboration with industrial, commercial, educational and other Institutions.
- To provide consultancy service to different organizations and also to conduct need-based training programmes for their executives.
- To promote entrepreneurial climate in the N.E. Region by taking up preparation of project - feasibility reports and liaison between the entrepreneurs and financing institutions.
- To take up research work in management and also case development.
- To establish linkages between the industry, business houses and academia.
- To collaborate with professional, teaching and training institutes in India and abroad for the development of management education, research extension activities and expertise for consultancy.

**Academic Programmes and Intake:**

Currently the Institute offers the following managerial programmes:-

1. M.B.A. Full-Time 4 Semesters Programme 63 seats
2. Post Graduate Diploma in Banking and Finance (PGDBF) 2 semesters 63 seats
3. Ph.D. Programme in Management

**Admission Eligibility for MBA Full-time (2 years)**

**A) Academic Requirement:**

Graduates from recognized Universities - Indian or foreign - in any discipline are eligible to apply for admission to this course provided they have secured at least 50 per cent (45 percent for SC/ST candidates) marks in aggregate. No relaxation on the ground of participation in sports and games or extra curricular activities or any other ground, whatever, shall be made in determining the eligibility. Seats are reserved for certain categories of candidates as mentioned in the ordinance governing this course; subject to reservation of seats for OBC/SC/ST/EWS...
candidates within that category as per Government of India rules.

Candidates appearing at the final year of the degree examination can also apply subject to the submission of mark-sheet with 50 percent marks (45 percent for SC/ST) in aggregate on or before the date of group discussion and personal interview fixed by the Institute otherwise they will not be considered for admission and no fee will be refunded.

B) Eligibility:

Candidates who have passed the qualifying examination from University other than Manipur University are required to obtain an eligibility certificate for a fee as per rules of the Institute from the Director, Manipur Institute of Management Studies, Manipur University immediately after their provisional admission, but not later than the date on which the classes start, failing which their provisional admission is liable to be canceled, with no refund of any fee paid till that date.

Selection Procedure

i) Duly filled in prescribed application form along with supporting documents must be submitted to the Institute by the last date notified.

ii) National level examinations like CAT/MAT/CMAT/XAT/GMAT examinations shall be considered as approved examination for the written test or any other test as decided by the MBA Admission Committee of the Institute from time to time. The applicant should submit the valid score of the written test along with the application form to the Institute.

iii) Applicants qualified in the entrance test shall be called for group discussion and personal interview strictly on the basis of merit, at their own cost or expenses.

iv) Group Discussion and Personal interview shall be conducted by a team of external experts each for group discussion and personal interview with individual evaluation by each expert member of such a team.

v) Average of such evaluation shall be calculated to find out the score of each candidate at group discussion and personal interview separately.

vi) Merit list for selection of the candidates would be on the basis of marks secured in aggregate of the following

<table>
<thead>
<tr>
<th></th>
<th>Weightage</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) National Level Written Test</td>
<td>70</td>
</tr>
<tr>
<td>(b) Group Discussion</td>
<td>15</td>
</tr>
<tr>
<td>(c) Interview</td>
<td><strong>15</strong></td>
</tr>
<tr>
<td></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

Annual Intake:

The total number of seats in MBA course is 63. However, five additional seats are available to the foreign students who should apply through the Ministry of Human Resource Development, Government of India or the Indian Embassy in the respective countries and these candidates
need not appear at the entrance test but they are to appear for a personal interview arranged by the Institute.

**Reservation of Seats:**

a) Reservation for admission against these seats shall be strictly as per rules of the Government of India and notified by the University from time to time.

b) All candidates desirous of seeking admission to MBA course must satisfy the eligibility criteria as mentioned vide clause 2(A) and shall have to appear at the entrance test, group discussion and interviews conducted for the purpose of admission.

c) In case there is no candidate available from any of the categories even after adjustment among the various categories as per rule, the vacant seats shall be filled up on the basis of general merit as determined by the entrance test, group discussion and personal interview.

d) Admission to the course will be strictly in line with rules and regulations framed from time to time by the Institute. In all cases the decision of the Institute shall be final.

**Medium:**

English shall be the medium of instruction and that of examination including entrance test, group discussion and personal interviews.

**Enrollment & Registration**

The candidates (other than Manipur Universities) admitted to the course shall register themselves by surrendering their migration certificates and other relevant documents as per University rules.

**Hostel Facility**

The University has 5 Men’s Hostels and 3 Ladies Hostels, 1 International Students Hostel (Women) and 1 Research Scholars Hostel (Bathroom attached) in addition to Institute’s own separate hostel for boys and girls.

**Transport Facility**

There are 5 buses of the University which ply between the city and the campus twice a day. In addition, there are many private transport services linking the campus with other parts of the city and its suburbs.

**Library Facility**

a) University Library

The Manipur University Library is a centre of attraction in the University Campus. It has more than 10,000 titles on Commerce, Management, Economics, Mathematics,
Anthropology, and Education. The journal section of the library provides around 110 titles of journals on commerce, management and allied subjects.

b) Institute’s Library

Currently, the Institute is having around 5000 titles on management. It is equipped with highly relevant and up-to-date text and reference books. Additions would continue with books and journals every year.

Computer and Audio-Visual Aids

The Institute has 24 hours internet connectivity through V-SAT and WiFi, Prowess, SPSS, student computer ratio of 1:1, classrooms equipped with the latest LCD panel projectors and networking with the upto-date computer configuration. The Institute has a well equipped computer centre with upto-date computer configuration and internet connection for exclusive use by management students. A good network of audio-visual teaching aids is available to the students a well equipped computer centre with upto-date computer configuration and internet connection for exclusive use by management students. A good network of audio-visual teaching aids is available to the students.

Placement Cell

The placement Cell of the Institute is managed by a Placement Committee consisting of faculty members and representatives of the students and industries under the overall guidance of Training & Placement Advisor. The Cell acts as a channel of communication between the students and the employing organizations to help each full-time student to plan his/her career and find suitable job. The Cell provides appropriate facilities for campus recruitment to the representatives of employers seeking professionally trained mangers. It also assists the students for summer training programme and project dissertation preparation.

Research and Consultancy Cell

The institute has a Research & Consultancy Cell under the Chairmanship of its Director. The objective is to establish a close linkage between the Institute, industries and other allied institutions to take up feasibility studies, project report preparation, entrepreneurship development programmes and market research studies.

Medals:

The University awards three gold medals:-

1) Ngangom Sakhi Devi Memorial Gold Medal for the topper in the MBA course
2) Roshankanta Potsangbam Memorial Gold Medal of “MBA of Excellence”
3) Prof. Vishnu Prasad Giri and Mrs. Damyanti Giri Gold Medal
Summer Training

Every student of MBA Programme has to undergo Summer Training in the organisation approved by the Institute for a period of 6/8 weeks immediately after the 2nd Semester Examination. The students will select the topics of their summer training in consultation with the officer-in-charge of training in the selected organisation and submit a report to the Director of this Institute. The summer training will be arranged after the 2nd semester examination. The objective of the summer training work is to study an organisation in action and to apply the theoretical concept, tools and techniques learn to the real life situations. The students will be required to submit the summer training report to the Director of the Institute at-least one-month before the commencement of the examination for the Third Semester.

Dissertation:

The fourth semester students shall have to submit a dissertation in quadruplicate to the Director at-least one month before the commencement of the fourth semester examination.

Industry Linkage

Keeping in tune with the education policy of the Government, the Institute strives for a closer linkage between the Institute and the Industry. For this the endeavour of the Institute is to conduct MDP, EDP and in-house training programme in collaboration with the experts available in the industry and business. The Institute orchestrates seminars, group-discussions and some such academic & training activities in which the experts from the industry and business are initiated to participate. In addition, it arranges meetings in which the experts from industry and business interact with the faculty and students so as to make the students aware of the realities of the world of work. It also schedules industrial visits for the students to have a practical insight into the working of industry and business.

Senior executives from industry are invited to share their expertise and professional experience with students to impart functional orientation to the learning process, thereby, achieving a realistic integration between precept and practice.

In order to further strengthen the linkage with industry and other organizations, focused seminars and workshops are also organized for the benefit of the practicing managers, who do not have enough time to cope with the steady stream of voluminous management literature generated in academic and research institutions.

Scholarship

i) Bharti Scholarship: Bharti Foundation provides Bharti Scholarships to the bright MBA students on merit-cum-means basis.
ii) IOCL Scholarship: Indian Oil Corporation Ltd., provides IOCL scholarship to the bright students

iii) MOMA Scholarship: MOBC, Govt. of India provides merit cum-means based scholarship for students belonging to the minority communities (Muslim and Christians) for Technical and Professional courses at graduate and post-graduate levels.

iv) UGC Post Graduate Scholarship for Professional courses (SC/ST students)

v) Manipur University: The University provides fellowship to the merit deserving Ph.D. Research scholars.

vi) Fee studentship etc

**MBA Course Structure**

The Institute has framed new syllabus under UGC’s Choice Based Credit System (CBCS). The same shall be circulated after approval by the University authority.

**Examination and Assessment:**

A. The examination for each semester will consist of internal assessment (30 marks) and written examination (70 marks) in each paper if not specified otherwise for any specified paper. The internal assessment marks shall be based on factors such as
   - Participation in seminars, case discussions, and group work activities
   - Class tests, quiz’s, individual and group oral presentations.
   - Submission of written assignments, term paper and viva voce
   - Class room participation and attendance

The weightage given to each of these factors shall be decided and announced at the beginning of the semester by individual faculty member responsible for the paper.

B. The written examination of 3 hours duration carrying weightage of 70 marks shall be conducted for each paper at the end of each semester.

C. The minimum percentage of marks to pass the examination in each semester shall be
   i) 40% in each paper, Summer Training Report, Dissertation and Comprehensive Viva voce separately; and
   ii) 50% on the aggregate of each semester examination or its equivalent SGPA/CGPA grades in the 10 point grading system.

D. The examination schedule will be fixed and announced at least one month before the commencement of the examination by the Institute.

E. The Director of the Institute with the approval of the Vice Chancellor, shall appoint one of the members of the faculty of the institute as faculty in-charge of the Semester examinations.

F. The prescribed application form for the written examination must be filled up and submitted along with the proof of the payment of the examination fee by the students duly forwarded by the Director of the Institute within the date notified to the Controller of Examinations, Manipur University.
The Director of the Institute shall certify.

i) The eligibility of the student for appearing at the examination.

ii) The good conduct of the student.

iii) The fact that the student has attended not less than 75% of lectures in each paper separately during the semester in question.

iv) The fact that the student has secured minimum pass marks in internal assessment in each paper separately.

G. i) The minimum pass marks for each written paper as well as internal assessment examination shall be 28 marks out of 70 marks and 12 marks out of 30 marks respectively.

ii) No student shall be permitted to appear at the written examination unless he/she has secured at least 12 marks out of 30 marks in internal assessment in each paper during the semester in question. Such candidates who fail to appear or fail in the internal assessment test may be given a chance by the Director subject to the submission of application by them to this effect and payment of a special fee of Rs. 200/- for each paper.

H. Attendance and Class Participation Marks (Max. Marks 5):

i) Every student must secure at least 75% attendance in each paper, failing which he/she shall not be allowed to appear at the examination.

ii) No relaxation in attendance for any reason, whatsoever, shall be granted except the norms specified by the University from time to time.

iii) No MBA student shall be allowed to join simultaneously any other regular course whatsoever, in case it is done by any student and it comes to the notice of the Institute, his admission to the course will be canceled.

The allotment of marks for attendance shall be as follows:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>90% &amp; above</td>
<td>5</td>
</tr>
<tr>
<td>85% &amp; less than 90%</td>
<td>4</td>
</tr>
<tr>
<td>80% &amp; less than 85%</td>
<td>3</td>
</tr>
<tr>
<td>75% &amp; less than 80%</td>
<td>2</td>
</tr>
<tr>
<td>Attendance less than 75%</td>
<td>1 Marks</td>
</tr>
</tbody>
</table>

The assessment of 50/100 marks of the Project Report/Dissertation will be carried out on the basis – evaluation of detailed Project Report presentation and Viva voce.

I. Promotion to higher semester:

i. Students who complete the semester by securing the minimum required attendance and by registering themselves for the end semester examination of each semester and pass the examination by clearing all the requisite papers of the semester in question conducted by the Manipur University shall be promoted to the next higher semester.
ii. Further, candidates who have passed in not less than two-third of the total papers offered in the semester end examination shall also be provisionally allowed to join the next higher semester subject to the payment of all fees and dues etc. However, such candidates shall have to appear for the backlog papers in the next corresponding semester examination with the payment of examination fees and filling up of the examination form for the semester in question.

J. If a candidate fails in any semester examination other than the first semester, he/she has to seek for re-admission in the corresponding semester next year with prior approval of the Director. Whereas, for a candidate who fails in the first semester, he/she has to apply afresh for pursuing the course.

K. The Institute shall arrange special examination for such candidates who have to clear the backlog of the papers at the end of the third and fourth semester on receiving application for such examinations but for each such examination separate examination fee has to be paid along with the submission of separate application form. The amount of fee for all such special examination shall be notified by the Director calculated on actual estimated cost divided by the number of such candidates.

L. A candidate who having passed the second semester examination discontinues his studies may be allowed to join Third Semester within two years of his passing the second semester examination subject to the payment of all fees to be paid at the time of his admission.

M. A candidate must pass all the four semester examinations within four years of his admission to the first semester of the MBA Course.

Grading system:

Under Choice Based Credit System (CBCS), the candidates are awarded letter grades and CGPA. Absolute grading method is adopted to convert marks into grades based on Predetermined Class Intervals. Pre-determined Class Intervals (marks), Grade points and Letter grades are presented here under.

**Grades and Grade Points**

<table>
<thead>
<tr>
<th>Range of Marks obtained in a Course</th>
<th>Grade Point</th>
<th>Explanation</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 – 100</td>
<td>O</td>
<td>Outstanding</td>
<td>10</td>
</tr>
<tr>
<td>80 – 89</td>
<td>A+</td>
<td>Excellent</td>
<td>9</td>
</tr>
<tr>
<td>70 – 79</td>
<td>A</td>
<td>Very Good</td>
<td>8</td>
</tr>
<tr>
<td>60 – 69</td>
<td>B+</td>
<td>Good</td>
<td>7</td>
</tr>
<tr>
<td>50 – 59</td>
<td>B</td>
<td>Above Average</td>
<td>6</td>
</tr>
<tr>
<td>40 – 49</td>
<td>C</td>
<td>Average</td>
<td>5</td>
</tr>
<tr>
<td>Less than 40</td>
<td>F</td>
<td>Fail</td>
<td>0</td>
</tr>
<tr>
<td>Non-appearance in examination/</td>
<td>I</td>
<td>Absent/Incomplete</td>
<td>-</td>
</tr>
<tr>
<td>Incomplete Project/Dissertation/Training</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
A student obtaining Grade F shall be considered failed and will be required to reappear for the examination.

A. Computation of SGPA and CGPA

The following procedure is adopted to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.,

\[ SGPA = \frac{\sum (C_i \times G_i)}{\sum C_i} \]

Where \( C_i \) is the number of credits of the \( i \)th course and \( G_i \) is the grade point scored by the student in the \( i \)th course.

ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.,

\[ CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i} \]

Where \( S_i \) is the SGPA of the \( i \)th semester and \( C_i \) is the total number of credits in that semester.

iii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the memorandum of marks.

B. Illustration of Computation of SGPA and CGPA

i. Computation for SGPA

If a candidate secure different grade in different courses, the SGPA of each Semester of the candidate is arrived as illustrate below.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
<th>Grade Letter</th>
<th>Grade Point</th>
<th>Credit Point (Credit x Grade)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course 1</td>
<td>4</td>
<td>A</td>
<td>8</td>
<td>4x8 = 32</td>
</tr>
<tr>
<td>Course 2</td>
<td>4</td>
<td>B+</td>
<td>7</td>
<td>4x7 = 28</td>
</tr>
<tr>
<td>Course 3</td>
<td>4</td>
<td>A</td>
<td>8</td>
<td>4x8 = 32</td>
</tr>
<tr>
<td>Course 4</td>
<td>4</td>
<td>A</td>
<td>8</td>
<td>4x8 = 32</td>
</tr>
<tr>
<td>Course 5</td>
<td>4</td>
<td>B+</td>
<td>7</td>
<td>4x7 = 28</td>
</tr>
<tr>
<td>Course 6</td>
<td>4</td>
<td>A+</td>
<td>9</td>
<td>4x9 = 36</td>
</tr>
<tr>
<td>Course 7</td>
<td>4</td>
<td>B</td>
<td>6</td>
<td>4x8 = 24</td>
</tr>
<tr>
<td>Course 8</td>
<td>4</td>
<td>B+</td>
<td>7</td>
<td>4x7 = 28</td>
</tr>
<tr>
<td>Course 9</td>
<td>2</td>
<td>O</td>
<td>10</td>
<td>2x10=20</td>
</tr>
</tbody>
</table>

Thus, SGPA = 260/34 = 7.64
i. Computation for CGPA

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
<th>Semester 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit: 34</td>
<td>Credit: 34</td>
<td>Credit: 36</td>
<td>Credit: 36</td>
</tr>
<tr>
<td>SGPA: 7.64</td>
<td>SGPA: 7.88</td>
<td>SGPA: 6.22</td>
<td>SGPA: 7.23</td>
</tr>
</tbody>
</table>

Thus, \[
\text{CGPA} = \frac{(34 \times 7.64) + (34 \times 7.88) + (36 \times 7.05) + (36 \times 7.16)}{140} = 7.42
\]

Transcript (format): Based on the Letter grades, grade points and SGPA and CGPA, the university may issue the transcript for each semester and a consolidated transcript at the end of the course indicating the performance in all the semesters.

A. Classes awarded based on the final CGPA:

The final result after the fourth semester examination shall be finalized as under in the classes on the basis of aggregate marks or the CGPA Grade Points obtained subject to the fulfillment of the requirement under clause 7(C) above.

i) First Class with Distinction : CGPA \(\geq 8.0\)
ii) First class : CGPA \(\geq 6.5\)
iii) Second class : CGPA \(< 6.5 \geq 5.5\)

Candidates who pass all the four semester examinations in the first attempt securing 75% or more marks of the total aggregate or its equivalent CGPA grade shall be declared to have passed in FIRST CLASS with DISTINCTION.

The students who have passed the MBA course with backlog papers in any one of the semester examinations shall not be considered for the university ranking.

B. Equivalent per cent marks:

For semester examination: Equivalent \% marks = (SGPA - 0.5) x10
For final CGPA, the overall equivalent \% marks = (CGPA - 0.5) x10

Evaluation of Summer Training Report, Dissertation and Viva-Voce:

a) There shall be Viva-voce at the end of every semester examination with 100 marks for each Viva-voice. The semester I and II end Viva-voce is based on the subjects studied in the respective semesters. The III and IV semester end Viva is based on the subject studied and the project report/dissertation.

b) The Director shall arrange the evaluation of the Summer Training Report, Dissertation, and Viva voce. He will invite necessary experts preferably external as approved by the Vice Chancellor for the evaluation of the Dissertation and the conduct of Viva Voce Examination. The semester end Viva-Voce Committee shall consist of three members and the quorum shall be two members and of which at least one shall preferably be the external member. Depending on the requirement, more than one Committee can also be constituted.

c) The Third Semester student shall have to submit three copies of the Summer Training Report to the Institute at least one month before the commencement of
their semester end examination. The Summer Training Report and comprehensive Viva Voce in the 3rd Semester shall carry a total weightage of 100 marks. It shall be evaluated by internal and external examiner (Training in charge of the organisation) with the following weightages:

i) Assessment Report by Training Supervisor of the Organisation 30 marks
ii) Report Presentation at the Institute (Internal collective evaluation only) 20 marks
iii) Viva Voce 50 marks

d) The final semester students will have to submit Dissertation preferably in the area of their specialization completed under the supervision of any of the faculty of the Institute allotted by the Director.

e) The Dissertation in quadruplicate shall be submitted not later than one month before the commencement of the final semester examination. The Dissertation evaluation and viva voce examination shall be conducted within a week after the completion of the semester end examination in question. The dissertation and Viva voce in the 4th Semester end examination shall carry 100 marks and it will be evaluated by the expert members of the Viva Voce committee.

Fees Payable to the Institute (MIMS A/C)

A. Non-refundable

1. Prospectus & prescribed Application Form along with admission processing fee (In Rupees) 800/- (Rs. 850/- by post)
2. Tuition fee (per semester) 3,000/-
3. Library Fee (per semester) 2,000/-
4. Study material fee (per semester) 1,000/-
5. Guest/Visiting Faculty fee (per semester) 1,000/-
6. Computer Fee (per semester) 1,000/-
7. Audio-visual education fee (per semester) 100/-
8. Seminar fee (per semester) 100/-
9. Internal Assessment Fee (per semester) 100/-
10. Reading Room Fee (per semester) 200/-
11. Placement Guidance Fee (per semester) 500/-
12. Management Journal Subscription fee (per semester) 1,000/-
13. Endowment Fund (payable annually at the beginning of odd semesters only) 1,000/-
14. Eligibility certificate fee (once at the time of admission by candidates with degree from other university other than M.U.) 500/-
15. Examination Fee (per semester) 1,500/-
16. Institutional Fee (per semester) 500/-
17. Field visit/study tour/industrial visit (annual) 4,000/-
18. Dissertation & Training Report Fee (3rd sem) 1,000/-
19. Continuation Fee (per semester from 2nd sem onwards) 100/-

B. Refundable
20. Security deposit – (Refundable one time) 1,000/-

Fees payable to the University Account (to be paid at the beginning of odd semesters as per University Rules)

A. Non-refundable
1. Admission fee (per semester @ Rs. 550/- for two semesters) 1,100/-
2. Identity card (Annual) 100/-
3. Sports fee (Annual) 100/-
4. Sports Committee fee (Annual) 100/-
5. Literary & Cultural fee (Annual) 100/-
6. Cultural Committee fee (Annual) 100/-
7. Library fee (Annual) 200/-
8. Students Aid fund (Annual) 100/-
9. Basic Medical Facility fee (Annual) 100/-
10. Other Students Publication fee (Annual) 100/-
11. MU Theatre Club (Annual) 50/-
12. Development Fee (Annual) 200/-
13. Students Union Fee (Annual) 200/-
14. Fresher Meet Fee (Annual) 100/-
15. Alumni Corpus Fund (One time) 100/-

B. Refundable
16. Security deposit - (Refundable one time) 700/-

Notes:
1. The fees payable to the Institute other than Management Science Association Fee shall be deposited in the account of Manipur Institute of Management Studies, Manipur University at the cash counter of the University in cash or demand draft in favour of Manipur Institute of Management Studies at the time of admission / beginning of the semester in one installment by the last date notified.

2. The fees for the semester / session concerned are to be paid in the beginning of the session. Fee once paid shall not be refunded.

3. Late payment of fee beyond the date notified by the Institute shall cause a late payment fee at the rate of Rs. 100/- for every 15 days or part thereof subject to the dead line notified by the institute.

4. Failure to pay semester dues by the deadline notified by the Institute shall render the admission canceled automatically and such candidates shall have to undergo the process of fresh admission to the semester in question.
Core faculty members:

1. Prof. Memcha Loitongbam, M.Com, FDPM(IIMA), Ph.D.
2. Prof. Ch. Ibohal Meitei, MBA, FDPM(IIMA), Ph.D.
3. Prof. L. Jibon Kumar Sharma, B.E., MBA, FDPM(IIMA), Ph.D.
4. Prof. W. Chandbabu Singh, M.Com., Ph.D., FDPM(IIMA)
5. Dr. L. Prabhakar, MCA, FDPM(IIMA), Ph.D.
6. Dr. Thangzamang Lhouvum, B.E., MBA, Ph.D.
7. CA Ksh. Kunjabi Singh, FCA
8. Dr. S. Keshorjit Singh, M.Sc(Physics), MBA, Ph.D.
9. Dr. S. Somokanta Singh, MCA, Ph.D.

Enclosures:

TO BE UPLOADED/SUBMITTED ALONG WITH EACH APPLICATION FOR ADMISSION

i) Two recent passport size photograph to be pasted on the Application Form in the space provided for it.

ii) Two self attested photocopies of MAT Application Form

iii) Two self attested photocopies of mark-sheets & certificates of examinations passed (from Matric onwards)

iv) Two self attested photocopies of caste certificate for OBC/SC/ST candidates only

v) Two self attested photocopies of domicile certificate for being considered against reserved seats.

vi) Migration Certificate from the University last attended. A candidate who is not in a position to attach a Migration Certificate to the application shall produce it as early as possible, but not later than three months after the commencement of the session.

vii) No objection certificate from the employer, if employed.

N. B.: Final selection will be subject to the production of original mark-sheets and certificates.
Schedule of Admission and commencement of class:

- Last date for issue & submission of MBA Application forms: 11th September, 2020
- Date of GD & PI Test: 18th September, 2020
- Commencement of class: To be notified later

How to Reach Manipur University

Imphal can be reached by air/road. Daily air services are available from Kolkata, Delhi and Guwahati. The nearest railhead is Dimapur. One can reach Imphal from Dimapur by bus. There are numerous tourist bus services available from Guwahati to Imphal. The University campus is only 7 km from the heart of Imphal city on the Indo-Myanmar Road (National Highway 39).

Address for communication:

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- Manipur Institute of Management Studies
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- Tel. No. 0385-2435037
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- Website: manipuruniv.ac.in