



**ꯀꯪꯂꯩꯛꯀ ꯏꯛꯄ ꯀꯪꯂꯩꯛꯀ**  
**UGC ACADEMIC STAFF COLLEGE**  
**MANIPUR UNIVERSITY**



**Application Form for Orientation/Refresher Course**

1. Name of Course with Subject .....
2. Date of Commencement of the Course .....
3. State whether you need University accommodation? .....  
 (Limited accommodation available)

Affix  
Passpost Size  
Photograph

**BIO-DATA**

1. Name of applicant .....
2. Address for Correspondence .....
3. Residence Phone No. (if any) .....
4. Sex (Male/Female) .....
5. Date of Birth .....
6. Designation .....
7. Subject .....
8. Date of regular appointment .....
9. Temporary Service, if any .....
10. Total teaching experience, after regular appointment .....
11. Is appointment on Contract? Yes/No .....  
 (Mention date of appointment) .....
12. State whether you have attended any Refresher/Orientation courses in the past  
 If yes, give details .....

I certify that the above information and particulars are correct to the best of my knowledge.

**Signature of the Applicant**

---

**Recommendation of the Principal of College/HOD of University Department**

I certify that our college is affiliated to the University of ..... and further recommended and forwarded that Mr/Mrs/Miss/Dr.....if selected in the course, will be relieved from duty during the course.

**Principal/HOD**

---

**\*Director/Co-ordinator, ASC's recommendation**

Mr/Miss/Mrs/Dr..... is admitted/not admitted to the course.

**DIRECTOR/CO-ORDINATOR**

---

\* Admission will be done only after payment of Registration fee (non-refundable) of Rs. 500/- to the University cash counter by the applicant or on receipt of a bank draft drawn in favour of the Registrar, Manipur University.