

**MANIPUR UNIVERSITY  
CANCHIPUR: IMPHAL**

**APPLICATION FORM FOR FACULTY POSITION**

Post applied for.....& Specialization.....  
 Department of .....  
 Advertisement No. .... Date.....  
 DD No..... Dated .....

**I. IDENTIFICATION DATA:**

1. Name in full (in block letters) Dr. /Mr./Mrs./Miss  
 .....  
 .....  
 (Surname to be underlined)
2. (i) Date of Birth according to the Christian era:  
 (attach evidence).....  
 (ii) Place of birth .....
3. Marital Status .....
4. Do you belong to SC/ST/OBC/PWD .....
5. Nationality ..... 6. State of domicile .....
7. Permanent Address .....
8. Mailing Address .....
- Telephone(R):.....Mobile:.....Email:.....
9. Father's/Husband's  
 a) Name .....
- b) Address .....

**II. DATA: ACADEMIC, EMPLOYMENT AND PROFESSIONAL:**

1. Educational Qualifications (from Class X onwards) :

Examinations	Subject(s)/Medium of Instruction	*Class/Division with Hons. or Distinction	Percentage of Marks	Name of the University/Board	Year

\*Please mention clearly First/Second/Third class

(ii)

2. Details of Employment (in chronological order) :

Institution	Designation	Period		Nature of duties	Basic Salary last drawn
		From	To		

3. Research Project(s) undertaken (other than that for a research degree):

Subject/Topic of Research	Date of Commencement	Date of Completion	Total Amount	Under whose auspices

4. Experience :

- a) Teaching under-graduate classes ..... years
- b) Teaching post-graduate classes ..... years
- c) Research: (i) Self ..... (ii) Guiding at Doctoral Level with No. of candidates .....
- d) Other : ..... years
- e) Total : ..... years

(Note: Please avoid overlapping of the period of experience)

5. Publications: (Give the number of publications)\*

	Published	Accepted for Publication
a) Books		
b) Research Papers/ Articles (only full length paper)		

N.B.: Please attach a separate sheet listing Books/Articles under each of the above mentioned categories.

- \* 1. Please enclose reprints/copies of the research papers.
- 2. For published books, furnish separately the title of the book, name of co-authors, if any, and the Publisher.

(iii)

Mention briefly your Extra-Curricular activities under the following heads, including the positions held, if any:

a) University Administration

b) Extra-Curricular & Co- curricular activities

c) Residential life of students

7. Applicant's knowledge of languages, including Indian language:

Name of Language(Underline Mother Tongue)	Reading			Writing			Speaking			Examination(s) Passed
	Exc.	Good	Fair	Exc.	Good	Fair	Exc.	Good	Fair	

8. Have you undertaken any foreign travel? If so, give details:

Country/Countries Visited	Duration	Purpose of Visit

9. Paper presentation/participation in conference/symposium etc.

	National	International	Total
Participated			
Presentation of paper			

N.B. Please attach a separate sheet for evidence

**III. MISCELLANEOUS DATA:**

1. Are you willing to accept the minimum initial pay in the grade? If not, state the acceptable starting pay and state reason for claiming higher starting pay.

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2. If selected for appointment, how much time would you require for joining the post?

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3. Additional remarks (Please mention here any special qualifications or experience not mentioned under any of the above-mentioned columns.)

(iv)

4. Reference:

(These should be from professionally competent persons holding responsible positions, who should be intimately acquainted with the applicant's training, accomplishments, capabilities and character, but must not be his relatives. Where the candidate has been in employment, he should give either his present, or most recent, employer or immediate superior as a referee.)

(i) Name .....  
Designation .....  
Address .....

(ii) Name .....  
Designation .....  
Address .....

5. List here the enclosures sent with the application

(Attested copies of certificates etc., should be attached.)

- |         |         |
|---------|---------|
| 1. .... | 2. .... |
| 3. .... | 4. .... |
| 5. .... | 6. .... |

I hereby declare that the entire statements made in this Application Form are true to the best of my knowledge and in case any entry or information or document is found to be false this shall entail automatic cancellation of my application to the post besides rendering me liable to such action as the University may deem proper.

Date .....200.....

*Signature of Applicant*

**To be filled in by the employer in respect of persons already in service**

Certified that ..... has been working in this Office/Department ..... Since ..... We do not have any objection to his/her application being considered for employment in the Manipur University. His/Her present scale of pay, basic salary and other allowances are as follows:

- |   |                                     |
|---|-------------------------------------|
| 1. Scale of pay .....                                   | 2. Basic salary Rs.....             |
| 3. Dearness allowance .....<br>(including Dearness Pay) | 4. City compensatory allowance..... |
| 5. House rent allowance .....                           | 6. Other allowances, if any         |
| 7. Total .....  |                                     |

Signature of Head of the Office/Institution  
Designation .....  
Address.....

**Office Seal**

Date:  
Place: