



Manipur University
Canchipur, Imphal 795 003

Advertisement No. 1/2010

12 March 2010

No.MU/VI/14/2010/Admn.I. Applications are invited from Indian nationals for the posts of **Registrar, Finance Officer, and Controller of Examinations** of Manipur University, subject to the provisions of Manipur University Act, 2005, for a **tenure of five years** in the scale of pay of Rs. 37,400-67,000 with a Grade Pay of Rs. 10,000.00 per month plus admissible allowances, as per rules in force from time to time.

Eligibility for the posts of Registrar and Controller of Examinations:

- (i) A Master's degree with at least 55% of the marks or its equivalent grade of "B" in the University Grants Commission 7-point scale.
- (ii) At least 15 years of experience as Assistant Professor in the AGP of Rs. 7,000 and above **or** with 8 years of service in the AGP of Rs. 8,000 and above including as Associate Professor along with experience in educational administration;
OR
Comparable experience in research establishment and/or other institutions of higher education;
OR
15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

Eligibility for the post of Finance Officer:

- (i) A Master's degree, preferably in Commerce/Economics/Business Administration/ Management, with at least 55% of the marks or its equivalent grade of "B" in the University Grants Commission 7-point scale.
- (ii) At least 15 years of experience as Assistant Professor in the AGP of Rs. 7,000 and above **or** with 8 years of service in the AGP of Rs. 8,000 and above including as Associate Professor along with experience in educational administration;

P.T.O.

OR

Comparable experience in research establishment and/or other institutions of higher education;

OR

15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

OR

A Professional qualification in Finance/Accounting from ICWA or ACA/FCA with ten years of professional experience or with ten years experience in officers grade in Finance and Accounts of a university/government department/reputed business institution.

OR

A member of any of the organised Central Accounts Service (such as IAAS/IDAS/IRS) with five years experience in the grade pays of Rs. 7,600.00 or above.

Applications, in duplicate, in plain paper, from the candidates, with **attested copies of documents in support of their qualifications, experience, etc.**, should reach the **Assistant Registrar, Vice-Chancellor's Office, Manipur University, Canchipur, Imphal 795003**, on or before 1st May 2010.

The university shall not be responsible for any loss or delay of the applications in transit. It will not be binding on the university to call all the eligible candidates for interview. The university reserves the right to institute its own screening procedure for short-listing of the candidates. Candidates whose names are recommended by a Screening Committee shall be invited for the interview. The university reserves the right to consider the names of eminent persons, who fulfill the requirements mentioned above, but have not applied for the post.


N Lokendra Singh
Registrar